This apprenticeship gears your staff with the skills needed to provide excellent childcare support - key to run your children and young people services efficiently.

Key Information

<table>
<thead>
<tr>
<th>Level</th>
<th>2 &amp; 3</th>
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<tr>
<td>Duration</td>
<td>Level 2: 12 months, Level 3: 18-24 months</td>
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</table>
| Entry requirements | - 16 years or over  
- GCSE English & maths or equivalent  
- Basic skills assessment in literacy & numeracy  
- Ability to support the care and learning needs of children and young people  
- Potential to develop positive relationships with children, young people and their parents. |
| Delivery | A minimum of 30 hours of on the job training at work place per week including a day/ block release to study theory at our Uxbridge/ Hayes/ Harrow campus |
| Typical job titles | Level 2: Early Years worker or assistant/ Care worker/Assistant and assistant youth support / Community worker.  
Level 3: Nursery worker or supervisor/ Childminder / Nursery nurse / Nursery teaching assistant/ Residential care / Special needs support |
| Key responsibilities | This Apprenticeship helps to gain an understanding into the 'how's' and 'whys' of a child's development. Equally, it ensures candidates put childcare theory into practice.  
The Intermediate Level is for those working under supervision such as a nursery assistant or playgroup assistant working with children under five.  
The Advanced Level is for those who work on their own initiative, planning and organising their own work and/or supervising others, for example, a nursery nurse, playgroup leader or a childminder working in their own home. |
| Progression | If you complete a Level 2 Apprenticeship, you may be able to progress onto Level 3. Apprentices that complete Level 3 may be able to go onto a Level 4 Higher Apprenticeship or go on to further training in similar areas. |

Choose West Met Skills

- We are a top provider in London with consistently high success rates  
- We are the largest college provider of apprenticeships in west London  
- We work with major companies including British Airways Brunel University London & Menzies etc.  
- Government funding may be available. Eligibility and criteria apply  
- Diploma Qualification  
- Functional Skills (Level 2 English, maths and ICT)  
- Personal Learning and Thinking Skills  
- Employment Rights and Responsibilities.
### Modules and Content

#### Level 2 and 3 National Vocational Qualification (NVQ)

**Mandatory unit**

- Promote communication in Children & Young Peoples (CYP) settings
- Principals for implementing a duty of care in CYP settings
- Understand CYP development
- Contribute to CYP health & safety
- Develop positive relationships with CYP and others involved in their care
- Promote learning & development in the early years
- Promote Equality and inclusion in CYP settings
- Contribute to the support of positive environments for CYP
- Maintain and support relationships with CYP
- Contribute to the support of positive environments for CYP.

**Please note:**

An apprentice needs to complete 35 credits to achieve the Intermediate Apprenticeship and 65 credits to achieve the Advanced Apprenticeship in Childcare.

Credits are achieved through the completion of a combination of mandatory and optional units.

The apprentice's competence will be assessed by an occupationally qualified assessor in their workplace.

A Paediatric First Aid (2 days) and Food Safety (1 day) short course also needs to be completed to successfully attain this apprenticeship.

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**Common Modules for all Apprenticeships:**

**Employment Rights and Responsibilities**

- Know the statutory responsibilities and rights of employees and employers within own area of work
- Understand how own role fits within the wider context of the sector
- Understand agreed ways of working that protect own relationship with employer
- Understand how issues of public concern may affect the image and delivery of services in the sector
- Understanding employment responsibilities and rights in health, social care, or children’s and young people’s settings
- Understand career pathways available within own related sector.

**Please note:**

The apprentice will achieve this award through attendance at college workshops and the completion of an assessed assignment.

**Functional Skills**

- Application of Number – Level 1 or 2
- Information Communication Technology – Level 1 or 2
- Communication – Level 1 or 2.

**Personal Learning and Thinking Skills (PLTS)**

Independent enquiring
Creative thinking
Reflective learning
Team working
Self management
Effective participation.

**Please note:**

Apprentices learn the following skills within the mandatory units you select from the Diploma Qualification.